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## **Cunard Junior High SAC Admin Report Meeting Minutes**

**Date:** December 3, 2024

**Period Covered:** October - November 2024 and December 2024

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### **Attendance**

- Jillian Sabadash
  - Mary Middleton
  - Adele Badcock
  - Tanya Conrad
  - Dawn Myra
  - Julie Bulmer
  - Vivienne Achenbach
  - Mary Johns
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### **1. Student Population and Staff**

- Current population: 289 students
  - Class sizes at cap with ongoing enrollments, many Out of Area (OOA) students
  - New staff member: Ashanda Beals, ANSSSW
  - Junior High Math Support Teacher returning in the new year
  - Literacy Support Teacher and Literacy Coach working with staff
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### **2. Policies and Protocols**

- Cell phone policy continues to be a non-issue with excellent student compliance
- Lockdown, Hold and Secure, and Fire drills continue to run smoothly
- Early Dismissal Protocol triggered by watermain break; Early Dismissal Protocol PDF created
- Attendance Tracker protocol in place; few attendance issues, working with School's Plus, SSW, CYCP, ANSSSW
- Exploring options for adding lunch supervisors due to busy lunch times and staff shortages

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### **3. Activities and Events (October - November)**

- Gaga Pit relocated; new outdoor seating area installed
- New and ongoing clubs: Volleyball, Violin, D&D, Babysitters Club (CYCP), Beyblades Club, Games & Chess Club, Reading Rumlbers, Dance Club starting
- Name the Hallway contest completed with creative names submitted (e.g., Kindness Corridor, Learning Lane)
- First school dance held successfully with strong attendance and positive feedback
- Grade 8 MADD presentation delivered
- Sock Hop for Grade 5s with plans to add dance activity stations next time
- Remembrance Day celebration included a Thank You wall and student artwork
- Hot lunch program launched with positive feedback; leadership and staff addressing challenges
- Two lunch monitors (Hynjun, Anne) active; two more starting soon
- Election Day activities well received with positive community interaction
- Parent Teacher sign-up sent out, filling quickly with adaptations communicated
- Hot chocolate sale held at lunch
- Online clothing store opened and processed over 30 orders; set to reopen in January
- Scholastic Book Fair underway and doing well

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### **4. Activities and Events (December)**

- Cop Shop sending a student to visit
- Recognition initiatives: Shout out wall "Beacons of Light - Lighting the Way to Leadership," Clipper Captains
- Elf on the Shelf activity for spirit week fun
- Holiday Concert scheduled for December 4th at 6:15 pm (Grades 5, 6, 6 Band, 7/8 Band)
- December 5th: Professional Development in the AM; Parent Teacher Conferences in the PM (1-3 pm phone, 6-8 pm in person)
- December 9th: Flyer delivery for annual food drive from 10:00-11:00 am
- December 16th: Annual Food Drive collection and celebration

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## **5. Communication**

- Daily announcements posted on the school website
- Weekly: Friday Clipper News newsletter
- Monthly: Captain's Log
- Use of Website, Twitter (X), and Website Calendar for ongoing updates
- New logo proposal ready; potential vote with students

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## **6. School Success Plan (SSP) Goals**

- Cycle 1 reflection completed (see SSP document)
- Literacy Goal: Improve literacy focusing on African Nova Scotian (ANS) and Indigenous learners, specifically improving productive struggle in reading
- Math Goal: Improve math focusing on ANS and Indigenous learners, targeting improved confidence in problem solving
- Well-Being Goal: Enhance student well-being by improving staff's immediate response to discriminatory behaviour

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## **7. Academic Support and Data**

- Math support teacher assigned for Junior High, returning next year
- Literacy support teacher and literacy coach working with staff
- Data Pull Results: 10 out of 58 students below 75% threshold (including 2 ANS and 1 Indigenous student)
- Math plans are being used to target support for students
- Literacy and math snapshots (e.g., "Let's Chat Literacy," "Reel Math Instagreats") and spirit/well-being snapshots are used to reflect cycle goals and engage students