

**CUNARD JUNIOR HIGH**

# **SCHOOL ADVISORY COUNCIL (SAC)**

## **MEETING MINUTES**

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Date: October 1, 2024

Location: Cunard Junior High

Prepared by: Mary Middleton

### **1. Attendance**

Present:

- - Jillian Sabadash
- - Mary Middleton
- - Adele Badcock
- - Tanya Conrad
- - Dawn Myra
- - Julie Bulmer
- - Vivienne Achenbach
- - Mary Johns

### **2. Welcome and Introductions**

The meeting commenced with a welcome from the chair. Principal Jillian Sabadash presented the administration report, reviewing key events from September and outlining upcoming plans for October.

### **3. Administrative Report**

#### **September Highlights**

- - Strong Start to the Year: Cell phone policy communicated clearly before school began; positive classroom impacts noted (fewer distractions, increased engagement, fewer lates and bathroom requests).
- - New Staff Members: Mark Foster (Hosking), Shane Mould (Power), Jillian Weaver (EPA), Elida Dibra (EPA), Cindy Hirtle (Library Support Specialist), Shauna Robar & Nick Hazelwood (JHIT).
- - Curriculum Night (Sept 3): Very well attended (standing room only), with positive parent feedback.
- - Orientation Workshops: Tailored by grade level; covered Clipper values, school expectations, cyberbullying, equity, leadership, tours, etc.

- - Enrollment & Class Sizes: Elementary - 23–25 per class, Junior High - 29–30 per class. Total population: 284 students.
- - Support & Facilities Updates: Math 708, EAL: Heidi, Janet, Sara; Office space request denied; Doubled hooks for elementary; Cinch bags distributed to all students.
- - Safety Protocols: Lockdowns, hold-and-secure, and fire drills completed smoothly.
- - Clubs & Activities Launched: Activity boxes for lunchrooms, recess bags, gaga pit completed (with JLI support). Ongoing/Upcoming: Soccer, Volleyball, Cross Country, Violin, D&D, Lunch Activity Club, Intramurals, Reading Rumbler.
- - Terry Fox Run (Oct 3): Postponed due to rain.

#### October Initiatives

- - Assessments & Health: Oct 9–10 (Literacy RWM6), Oct 16–17 (Math RWM6), Oct 9 (Vaccination Day).
- - Cunard Climate Crew Launch: Name that Hallway Contest, QR Code 'Friday Song' activity, trivia, comfy clothes day, candygrams, shout-out wall, Clipper Captains.
- - Lunch Program: Pizza Wednesdays returning; second date added.
- - Inclusive Honor Roll: Developing new criteria to include both academics and conduct.
- - Field Trips: Milk Sports Fair and Museum of Natural History.
- - Safety Updates: New field trip expectations document (PDF), red 'C' arm bands introduced for visibility.

### 5. Communication Channels

- - Daily: Website Announcements
- - Weekly: Friday Clipper News
- - Monthly: Captain's Log
- - Other platforms: Website, Twitter, School Calendar

### 6. Student Success Planning (SSP) Goals

- - Math Goal: Improve student achievement
- - Literacy Goal: Improve student achievement
- - Well-being Goal: Improve student well-being
- - Focus: Students of African and/or Mi'kmaw/Indigenous ancestry

### 7. Instructional Support & Collaboration

- - Math: Stephanie Judge (Junior High rotating schedule)
- - Literacy: Jen Keefe (supporting until late November); diagnostic testing of grades 7 & 8
- - Resource: Lily N. filling in during medical leave; providing direct and in-class support
- - Professional Collaboration: Bi-monthly PLCs (vertical and subject-level) established

Meeting Adjourned.

Next Meeting Date: [Insert next date once determined]