

Meeting Minutes – January 2026 Admin Report

Date: January 20, 2026

Attendees: Jillian Sabadash

Mary Middleton

Adele Badcock

Julie Clark

Peggy Domenie

Lindsey Weber

Carly Cogswell

Moyin Sanwo

Kathryn Koto

-
- 1. Student report – students shared about experience with hot lunch and all of the extra curricular activities happening at the school (See admin report).**

 - 2. Old business – discussion on crosswalk – no new updates**

 - 3. Admin Report:**
 - 4. Enrollment**
 - **Current Enrollment:** 356 students
 - Grade 5: 98
 - Grade 6: 85
 - Grade 7: 91
 - Grade 8: 81
 - **Incoming Grade 5 Students:** 74
 - **Class Averages:**
 - Grade 5: 25
 - Grade 6: 28–29
 - Grade 7: 30–31

- Grade 8: 28
-

2. Staffing

- New ELA Teacher for Grades 7 & 8: **Sarah Hayes Brown**
 - Math support teacher continues for Grades 7 & 8
-

3. Communications & Outreach

- **Newsletter:** Sent home weekly, as needed
 - **Clothing Store:** Re-opening after Christmas orders
 - **Parent-Teacher Conferences:** 244 appointments made, good turnout
-

4. Student Programs & Activities

- **Hot Lunches:** Improved consistency; new bags and three lunch monitors helping
 - **UFLI:** Ongoing support for Grades 5 & 6
 - **Crew Connects:** Staff sharing struggles; open discussions encouraged
 - **Bird Watching Group:** Paper submitted to community
 - **Dance (Dec 11):** Well-attended, students performed excellently
 - **Food Drive:** Successful, high student engagement
 - **Oval Trip:**
 - Jan 7: Grade 6 – minor scheduling issues
 - Jan 9: Junior High – successful trip
 - **Concert:** Scheduled for Jan 15, 2026
 - **Ski Trip:** Scheduled for Mar 4, 2026
 - **Weekly Clipper Captains & Staff Recognition:** Ongoing, posted names and emails
-

5. Facilities & Logistics

- **Modular Update:** Installation of 2 heat pumps in the outer hall
- **Bathroom Registers:** Admin monitoring to minimize hallway traffic
- **Early Dismissal Protocol:** Updated sibling list in place

6. Current Challenges

- **Budget/Facilities Needs:**
 - Blinds: \$5,142
 - Basketball net: \$6,000 (location issue)
- **SAC Fund Ideas:** Additional Chromebooks, mural, lobby improvements

7. School Goals – Cycle 2

- **Literacy:** Improve students' ability to analyze and interpret texts more deeply
- **Math:** Foster growth mindset and independent problem-solving through productive struggle
- **Well-Being:** Enhance student independence and professional growth via accountability

Meeting adjourned 6:45